

**Board of Towing and Recovery Operators
Application Work Group Meeting
2601 W. Broad Street, 2nd Floor
Richmond, Virginia 23220**

June 26, 2012 at 12:30 pm

Members Present:

Scott Wyatt
John J. Beall, Jr.

Staff Present:

Barbara Drudge

Members Absent:

Lt. R. C. Hardison

Meeting Called to Order:

The meeting was called to order at 1:39 pm, and Scott Wyatt and John J. Beall, Jr. were present.

Public Comments:

There were no public comments.

Acceptance of Meeting Minutes:

On a motion made by Mr. Beall and seconded by Mr. Wyatt, the minutes from the June 5, 2012 Application Work Group meeting were approved unanimously.

Executive Session:

A motion was made by Mr. Beall and seconded by Mr. Wyatt at 1:41 pm to go into closed session to review criminal background histories for licensing and credentialing approval, pursuant to the exemption granted under Section 2.2-3711(A)(4) of the Code of Virginia..

The Application Work Group reconvened at 1:48 pm. Mr. Beall stated that only matters exempt under Virginia Code Sections 2.2-3711(A)(4) relating to a review of the criminal background histories for licensing and credentialing approval were discussed or considered during the closed meeting. Roll call by the Application Work Group to accept the above statement was unanimous. The Committee reviewed and approved three driver authorization applications.

Other Business:

Mr. Beall addressed the upcoming Informal Fact Finding Conference requested by an applicant whose application was not approved based upon the results of his criminal background check. No other business was before the Application Work Group.

Next Meeting:

No meetings were scheduled.

Adjournment:

Mr. Beall moved to adjourn the Application Work Group meeting, and Mr. Wyatt seconded the motion. The motion passed unanimously, and the meeting adjourned at 2:10 pm.